

June
 2011

US Dollars

USD

USD

District Reserve
BALANCE IN DISTRICT RESERVE ACCOUNT AT WHQ:

	Monthly	Y-T-D	Y-T-D
Beginning of the month/year	40,157	34,008	34,008
Add: Membership Revenue	636	20,901	20,901
Less: Funds requests (NEGATIVE NUMBER)	-	(7,000)	(7,000)
Less: District orders (NEGATIVE NUMBER)	-	(7,116)	(7,116)
District reserve balance - End of the month (should tie to statement)	40,793	40,793	40,793
Restricted Balance (Retention for next year)	(5,140)	(5,140)	(5,140)
Available reserve funds balance at month end	A 35,653	35,653	35,653

RECONCILED BALANCE IN DISTRICT LOCAL BANK ACCOUNTS:

B	4,534	4,534
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TOTAL FUNDS AVAILABLE

(A+B)	40,188	40,188
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District Revenue

	Monthly	Y-T-D	Y-T-D
Membership Revenue (From District Reserve Statement)	636	20,901	20,901
Conference Revenue	420	19,141	19,141
Fundraising Revenue	-	-	-
TLI Revenue	-	-	-
District Store Revenue	-	-	-
Donations	-	21	21
Interest	-	-	-
Miscellaneous-Revenue	-	57	57
Total Revenue	1,056	40,120	40,120

District Expenses

Conference Expenses	(11)	(17,087)	(17,087)
Fundraising Expense	-	-	-
TLI Expenses	- ^	(158)	(158)
District Store Expenses	-	(7,116)	(7,116)
Marketing (no limit*)	1%	(22)	(381)
Communications & Public Relations (25% max*)	0%	(50)	(179)
Education & Training (30% max*)	1%	-	(94)
Speech Contest (10% max*)	5%	-	(1,818)
Administration (20% max*)	2%	(44)	(620)
Travel (30% max*)	24%	(1,176)	(8,973)
Other Expenses (10% max*)	3%	-	(959)
Total Expense	(1,303)	(37,385)	(37,385)
District Net Income/Loss	(247)	2,735	2,735

* For **U.S. Districts** leave this cell with the default text (1.00). For **Non-U.S. Districts**, please insert the appropriate exchange rate (as of the end of the month), per the OANDA.com website. To determine this code and rate please see the instruction tab.

* This is the maximum percent of total expenses a district can have towards the specific account groupings.

^ Total Leadership Institute (TLI) expense is combined with total Education and Training expense when calculating the maximum allowable expense.