

Call to Order

Meeting called to order at 11:15 AM CT, 10:15 AM MT

Reading of the District Mission

The Club Growth Director (CGD), Cheryl Gentry read the district mission.

Welcome and Introductory Remarks

District Director (DD), Rebecca Pontaski introduced members at the head table and extended recognition and thanks to the Current and Past International Presidents, Current and Past International Directors, Current and Past District Directors that are in the audience, Zoom Master and Chat Master. All virtual members asked to mute their microphones. Virtual attendees were also asked to type their questions into the Zoom chat. DD Pontaski discussed membership and voting.

Membership

- The members of the District Council are the Club Presidents; the Vice Presidents Education; and the members of the Executive Committee. Only members of the District Council will be able to speak in debate, make, second, or vote on motions. When speaking, please show your hand (in person or virtually) state your name and the name of the club you are representing.
- All comments will be limited to one minute. The person who has the comment will have one minute to present. Green will show at 50 seconds, yellow at 55 seconds and red at 60 seconds. The speaker will then be muted at this time. Who is the timer? Where is that person?
- During this meeting we will utilize the district’s software program to vote.

Unanimous Consent

On occasion, the Chair will use a procedure called “unanimous consent” to expedite business not considered controversial. You will hear the phrase “without objection” or “if there is no objection” in each case. If you wish the issue to be debated and voted upon, just call out “I object,” or simply ‘objection.

Certification of Quorum

The Chairman of the Credentials Committee MyChelle Andrews, Distinguished Toastmaster, Past District Director, provided the credentials report.

- Total Clubs 63
- # of Eligible Club Votes 124
- # of Available Club votes 72
- # of District Officer votes 13
- Constitutes a Majority 43
- 2/3rd Majority 57
- Total 85
- Quorum 42 (Quorum established)

Adoption of Agenda

There were no additions or corrections to the agenda, which was approved unanimously.

Administration Manager Report

Administration Manager (AM), Melissa Knott presented the audience with an opportunity to ask questions of or raise objections to the Spring District Council Meeting. With no objection, the Minutes were approved.

Confirmation of Appointed Officers

All officer positions were read as a slate. Appointed/Elected officers include:

- District Public Relations Manager – Michael Miller
- District Finance Manager – Richard Williams
- District Administration Manager – Melissa Knott
- District Parliamentarian – Donna Labatt, DTM, PID
- District Conference Chair(s) – Carolyn Peeler, DTM / Kim Davis
- District Webmaster – Fancy Ruff-Wagner
- District Club Quality Chair – Sara Orr
- District Club Retention Chair – Tomas Gonzalez
- District New Source Research Chair – Robert Smith
- District Leadership Committee Chair – Jeff Miller, DTM
- District Recognition Chair – Jonathan Gardner, DTM
- District Audit Committee Chair – Wendy Amai

District Area Directors

Central Division	East Division	North Division	South Division
Area 11 – Mikey Garrett Area 12 – Amy Miller Area 13 – Open	Area 21 – Holly Snodgrass Area 22 – Tyler Yancey Area 23 – Jackie Bledsoe Area 24– Tom Schaeper	Area 31 - Open Area 32– Open Area 33 – Garrett Hennessay	Area 41 – Open Area 42 – Laura Quevedo Area 43 – Kevin Lackey

No objections raised and slate of officers approved.

Present District Committee Reports

Audit Committee

Wendy Amai, District Audit Committee Chair, please present to the District Council the 2022 – 2023 Year End Audit Report.

Records and Training Committee

Melissa Knott, District Records Committee Chair and District Training Committee Chair reported all district leadership completed training at 100 percent. The 1st club officer training for the fall will be on Saturday, November 4, 2023, from 11:00 am MT to 3:00 pm MT.

Finance Manager Report

District Director, Rebecca Pontaski, reported for Richard Williams, Finance Manager. Ms. Pontaski reported the first quarter of the 2023-2024 financial year along with the review of the 2023-2024 budget, prepared by the budget committee, shown below.

District 23
Profit & Loss (Actual vs. Budget Summary) (in USD)

Month Ending 09/30/2023			07/01/2023 Through 09/30/2023		
Actual	Budget	Variance	Actual	Budget	Variance
2,231.22	6,966.16	(4,734.94)	7,647.89	7,954.00	(306.11)
0.11	0.00	0.11	0.28	0.00	0.28
2,231.33	6,966.16	(4,734.83)	7,648.17	7,954.00	(305.83)
0.00	0.00	0.00			
0.00	200.00	(200.00)	(367.39)	200.00	(567.39)
0.00	0.00	0.00	96.98	0.00	96.98
0.00	0.00	0.00	310.38	310.00	0.38
0.00	100.00	(100.00)	0.00	300.00	(300.00)
0.00	814.00	(814.00)	0.00	814.00	(814.00)
68.84	269.00	(200.16)	265.07	407.00	(141.93)
0.00	650.00	(650.00)	192.45	1,550.00	(1,357.55)
170.37	0.00	170.37	170.37	1,850.00	(1,679.63)
0.00	600.00	(600.00)	0.00	5,200.00	(5,200.00)
77.76	78.00	(0.24)	233.28	233.52	(0.24)
316.97	2,711.00	(2,394.03)	897.35	10,864.52	(9,967.17)
1,914.36	4,255.16	(2,340.80)	6,750.82	(2,910.52)	9,661.34

District #:	23												
Budget Currency:	USD												
Fiscal Year:	2023-2024												
	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Total
Membership Dues Allocation	157	831	6,966	1,306	347	315	366	1,464	6,208	1,213	426	930	20,529
Conference revenue	-	-	-	-	-	-	-	-	27,500	-	-	-	27,500
Fundraising revenue	-	-	-	-	500	500	500	500	-	-	-	-	2,000
Education and Training revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
District store revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
Speech contest revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
Total revenue	157	831	6,966	1,306	847	815	866	1,964	33,708	1,213	426	930	50,029
AI Allocation Expense	78	78	78	78	78	78	78	78	78	78	78	78	936
Conference expense	-	-	-	-	-	-	300	-	-	20,135	-	-	20,435
Fundraising expense	-	-	-	-	-	60	60	60	-	-	-	-	180
District store expense	-	-	-	-	-	-	-	-	-	-	-	-	-
Marketing Outside Toastmasters expense	-	-	-	-	-	2,700	-	-	-	-	-	-	2,700
Recognition expense	-	-	-	1,300	-	250	-	-	2,000	-	-	-	3,550
Club Growth expense	-	-	200	900	400	700	500	200	100	-	-	-	3,000
Public Relations expense	310	-	1,000	-	200	300	-	-	-	180	-	200	2,250
Education & training expense	-	200	100	-	-	300	-	500	-	-	300	-	1,400
Speech contest expense	-	-	146	-	-	-	-	-	-	-	-	-	146
Administration expense	69	69	269	69	69	69	69	69	69	69	69	69	1,028
Food and Meals expense	-	650	650	-	-	450	700	-	-	450	-	-	2,900
Travel expense	-	1,125	-	-	-	-	300	-	-	-	-	-	1,425
Lodging expense	-	4,600	600	-	-	750	2,700	-	-	900	-	-	9,550
Total expense	457	6,722	2,043	3,347	547	5,557	5,067	907	2,247	21,812	447	347	49,500
District net income/(loss)	(300)	(5,891)	4,923	(2,041)	300	(4,742)	(4,201)	1,057	31,461	(20,599)	(21)	583	530

I, the undersigned, certify that this budget and narrative cover estimated receipts and expenditures for the district year. This budget directs the financial resources entrusted to the district toward achieving the district mission and will be presented to the district council for approval at its next meeting.				
District Director				Date
Program Quality Director				Date
Club Growth Director				Date
Finance Manager				Date

Break even	Revenue	Expense	Net	Policy
Conference	27,500	20,435	7,065	Meets Policy
Fundraising	2,000	180	1,820	Meets Policy
District Store	-	-	-	Meets Policy
Minimum Expense Type	Expense	%	Policy	
Marketing Outside Toastmasters	2,700	13.2%	5.0%	0
Maximum Expense Type	Expense	%	Policy	
Education and Training	1,400	6.8%	15.0%	0
Marketing Outside Toastmasters	2,700	13.2%	10.0%	1
Club Growth	3,000	14.6%	15.0%	0
Public Relations	2,250	11.0%	10.0%	1
Recognition	3,550	17.3%	20.0%	0
Travel	1,425	6.9%	25.0%	0
Lodging	9,550	46.5%	15.0%	1
Food and Meals	2,900	14.1%	15.0%	0
Speech Contest	146	0.7%	5.0%	0
Administration	1,028	5.0%	10.0%	0
Total Membership Dues	20,529	100.0%		

One of the expense categories is over the policy max. Please review and adjust appropriately.

After discussion, the 2023-2024 District 23 budget was approved.

Reports by Senior District Officers

Immediate Past District Director

Jeff Miller, Immediate Past District Director, provided an overview of the district in 2022-2023.

Public Relations Manager

Michael Miller, Public Relations Manager, provided an overview to include team members, club corner news and updated on the Toastmaster branding. He also provided a high-level overview of the District's Communication Plan.

Club Growth Director

Cheryl Gentry, Club Growth Director, announced her team, provided an overview of how to submit club leads. She also provided a high-level overview of the district's Marketing Plan and LinkedIn Campaign.

Program Quality Director

Analisa Martinez, Program Quality Director, provided an overview of what the Training Committee will be providing in 2023-2024. She presented 'Pathway Postcards', which will be mailed out to those that complete levels within Pathways. Ms. Martinez ended her presentation by announcing that contest season is coming up fast, stay tuned for additional information.

District Director

Rebecca Pontaski, District Director, presented the 2023-2024 District, Club and Member incentives for the year.

New Business

2023-2024 Speech Contest Format

Analisa Martinez, Program Quality Director, provided information relative to Toastmasters International and the choices that each district can choose from to conduct their speech contests. The new rule that came from Toastmasters International Board of Directors, and overruled the Speech Contest Rulebook, stated that contestants & judges must be in person for Area, Division, & District contests even for hybrid contests. She explained further that at the last District Executive Committee, Division and Area Directors reviewed the options and chose the following for this speech contest year.

- In-person – District Level
- Hybrid – Division Level
- Hybrid – Area Level

Hearing no objection, the 2023-2024 speech Contest format as presented above was approved.

Area Directors are appointed or elected for 2024-2025

Rebecca Pontaski, District Director, explained per the Toastmasters International District Leaders Handbook, every year the District Council decides if the next year's Area Directors are appointed or elected. She advised the council; our District would continue to appoint the Area Directors as District 23 has done for several years.

Hearing no objections, area Directors for 2024-2025 will be appointed.

Announcements

Next District Executive Committee

Scheduled for October with details to be announced.

Next District Council Meeting

The next District Council meeting will be in conjunction with the District Conference. Date and time to be communicated at a later date.

Closing remarks/Adjournment

Reminder Area Director club reports should be completed as soon as possible. Area and Division Success plans should be submitted for review.

Motion to Adjourn

Not hearing any comments for the good of the order, the 2023-2024 September District Council the meeting was adjourned at 12:00 pm MT / 1:00 pm CT.